



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20350-1000

SECNAVINST 1520.13
OP-951C1
14 JUN 1990

SECNAV INSTRUCTION 1520.13

From: Secretary of the Navy

Subj: RESERVE OFFICERS FOREIGN EXCHANGE PROGRAM

Encl: (1) DOD Directive 1215.15 of 29 Dec 86 with Change 1 of 8 Sep 87 incorporated

1. Purpose. To provide guidance and assign responsibilities for the Reserve Officers Foreign Exchange Program.

2. Background. Enclosure (1) established the Reserve Officers Foreign Exchange Program. It provides specific guidance concerning the delegation of program responsibilities to each Military Department and defines the roles each shall play in the identification of qualified nominees. This instruction additionally provides guidance for the administration and coordination of foreign exchange reserve officers being hosted by the United States.

3. Responsibilities and Action

a. The Assistant Secretary of the Navy (Manpower and Reserve Affairs) (ASN(M&RA)) shall:

(1) Designate an officer to serve as Reserve Officers Foreign Exchange Administrator for Navy.

(2) Screen nominations and provide names of selectees to Assistant Secretary of Defense (Reserve Affairs) (ASD(RA)).

b. Chief of Naval Operations (CNO) and Commandant of the Marine Corps (CMC) shall:

(1) Provide names of Naval Reserve and Marine Corps Reserve nominees respectively to ASN(M&RA) for exchange.

(2) Provide for coordination of foreign reserve officers being hosted in the United States.

(3) Program and budget for all administrative and operational requirements for implementation of each Memorandum of Understanding (MOU).



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c. Director of Naval Reserve (OP-095) and the Deputy Chief of Staff for Manpower and Reserve Affairs (DC/S M&RA) shall:

(1) Publish criteria for participation and management of the program to their Reserve components.

(2) Screen and select qualified officers to fill specific exchange positions and submit the names to CNO and CMC.

(3) Designate an officer to serve as Reserve Officers Foreign Exchange Program Administrator for their respective Reserve components. This person will:

(a) Serve as direct point of contact for exchange programs of U.S. reservists hosted by designated foreign military and to foreign military reservists hosted by the U.S.

(b) Coordinate schedules with office of the Secretary of Defense staff/type commanders/host commands.

(c) Identify host commands for foreign reserve exchange officers being hosted by the U.S. and provide notification of schedules by message including security clearance information as provided by higher authority.

(d) Provide for Invitational Travel Orders as necessary for foreign reserve exchange officers.



BARBARA SPYRIDON POPE
Assistant Secretary of the Navy
(Manpower and Reserve Affairs)

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Department of Defense

DIRECTIVE

W/CH-1 inc.
December 29, 1986#
NUMBER 1215.15

ASD(RA)

SUBJECT: Reserve Officers Foreign Exchange Program

- * References: (a) DoD 5025.1-M "Directives System Procedures," April 1981, *
- * authorized by DoD Directive 5025.1, October 16, 1980 *
- * (b) DoD Directive 5530.3, "International Agreements," *
- * December 6, 1979 *
- * (c) DoD Directive 5000.7, "Official Temporary Duty Travel Abroad," *
- * June 14, 1977 *

A. PURPOSE

- * This Directive: *
- * 1. Establishes policy, assigns responsibilities, and prescribes procedures *
- * for the management and administration of a Reserve Officers Foreign Exchange
- * Program (hereafter referred to as "the program") between the Department of
- * Defense and foreign ministries of defense.
- * 2. Authorizes the publication of DoD 1215.15-H, "Reserve Components of *
- * the United States Armed Forces," consistent with DoD 5025.1-M (reference (a)). *

B. APPLICABILITY AND SCOPE

- 1. This Directive applies to the Office of the Secretary of Defense (OSD) and to the Military Departments.
- 2. This Directive does not apply to personnel foreign exchange programs between Active components of the United States Armed Forces and foreign military services.

C. DEFINITIONS

- 1. Exchange Reserve Officer. A U.S. officer from any of the U.S. Reserve components, temporarily attached to a foreign military service, or a foreign reserve officer temporarily attached to a U.S. Military Service under this program.
- 2. Memorandum of Understanding (MOU). An agreement between the Department of Defense and the ministry of defense of a foreign state establishing an exchange program for individual reserve officers. DoD Directive 5530.3 *
- * (reference (b)) establishes DoD policy and procedures regarding negotiation and conclusion of such international agreements.
- 3. Reserve Officers Foreign Exchange Program Administrator. An officer designated by each Military Department to exercise administrative control over the program within that Department.
- 4. Reserve Officers Foreign Exchange Program Coordinator. A designated officer within the Office of the Assistant Secretary of Defense for Reserve

Affairs (OASD(RA)), who coordinates policy issues relating to the program and serves as a point of contact for the Reserve Officers Foreign Exchange Program Administrators.

D. POLICY

1. It is DoD policy to establish a program for the exchange of U.S. officers of the Reserve components of the Military Departments and those of allied governments whenever such two-to-four week training periods will enhance the participants' ability to perform assigned mobilization duties.

2. Consistent with this policy, Reserve components of the Military Departments shall participate in specific exchanges when mobilization requirements clearly support such participation.

3. Exchange candidates, highly competent in their military specialties, shall be qualified by experience and training to serve as informed representatives of the Reserve components of the U.S. Armed Forces. Fluency in the language of the host country is desirable and may be required under the terms of specific agreements.

E. RESPONSIBILITIES

1. The Assistant Secretary of Defense for Reserve Affairs (ASD(RA)) shall:

a. Be responsible for generating all international Memoranda of Understanding (MOUs) relating to the program. This responsibility shall include all aspects of coordination with appropriate offices within the Department of Defense (particularly with the Assistant Secretaries of Defense for International Security Affairs and International Security Policy) and all aspects of negotiating and signing with foreign ministries of defense.

b. Negotiate with foreign ministries of defense regarding the specific positions and the number, qualifications, and grade of reserve officers to participate in each exchange.

c. Conduct any further coordination with foreign ministries of defense necessary to ensure the overall success of each exchange.

d. Exercise coordination and oversight responsibility within the Department of Defense for execution of the exchanges under the program.

e. Designate an officer to serve as Reserve Officers Foreign Exchange Program Coordinator.

f. Ensure that exchanges under the program are implemented in agreement with applicable international treaties.

2. The Secretaries of the Military Departments shall:

a. Provide counsel to the ASD(RA) on the management, administration, and effectiveness of the program.

b. Establish specific criteria by which officers are to be considered for exchanges under the program in response to requirements promulgated by the ASD(RA).

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c. Screen and select qualified officers to fill specific exchange positions desired by the Military Department concerned and submit the names of those officers selected and the corresponding position desired for each officer to the ASD(RA) for final coordination.


d. Implement the Reserve Officers Foreign Exchange Program in accordance with this Directive, DoD Directive 5000.7 (reference (c)), and specific MOUs.

e. Program and budget for all administrative and operational requirements for implementation of each MOU within their respective Department.

f. Designate an officer to serve as Reserve Officers Foreign Exchange Program Administrator.

F. EFFECTIVE DATE AND IMPLEMENTATION

This Directive is effective immediately. Forward two copies of implementing documents to the Assistant Secretary of Defense (Reserve Affairs) within 120 days.


William H. Taft, IV
Deputy Secretary of Defense